

SPECIAL SCHEDULES for the year ended 30 June 2018



Special Schedules

for the year ended 30 June 2018

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Background

- (i) These Special Schedules have been designed to meet the requirements of special purpose users such as;
 - the NSW Grants Commission
 - the Australian Bureau of Statistics (ABS),
 - the NSW Office of Water (NOW), and
 - the Office of Local Government (OLG).
- (ii) The financial data is collected for various uses including;
 - the allocation of Financial Assistance Grants,
 - the incorporation of Local Government financial figures in national statistics,
 - the monitoring of loan approvals,
 - the allocation of borrowing rights, and
 - the monitoring of the financial activities of specific services.

¹ Special Schedules are not audited (with the exception of Special Schedule 2).

Special Schedule 1 – Net Cost of Services for the year ended 30 June 2018

Function or activity	Expenses from continuing	Incom continuing	Net cost of services	
	operations	Non-capital	Capital	or services
Governance	954	180	3,250	2,476
Administration	7,168	834	_	(6,334)
Public order and safety Fire service levy, fire protection, emergency	4.470	0.054		(400)
services Beach control	4,476	3,654	713	(109)
Enforcement of local government regulations	_	_	_	_
Animal control	222		_	(222)
Other	_		_	
Total public order and safety	4,698	3,654	713	(331)
Health	145	56	_	(89)
En transmit	•	X		
Environment	103			(402)
Noxious plants and insect/vermin control Other environmental protection	103	_	_	(103)
Solid waste management	2,343	2,138	_	(205)
Street cleaning	280	2,100	_	(280)
Drainage	165	_	_	(165)
Stormwater management	106	106	_	(0)
Total environment	2,997	2,244	_	(753)
Community services and education				
Administration and education	56	_	_	(56)
Social protection (welfare)	_	_	-	-
Aged persons and disabled	1,011	1,007	_	(4)
Children's services	2,599	2,035	-	(564)
Total community services and education	3,666	3,042	_	(624)
Housing and community amenities				
Public cemeteries	219	116	_	(103)
Public conveniences	673	39	_	(634)
Street lighting	122	_	_	(122)
Town planning	173	147	39	13
Other community amenities			_	-
Total housing and community amenities	1,187	302	39	(846)
Water supplies	3,950	2,943	1,065	58
Sewerage services	1,789	1,540	51	(198)

Special Schedule 1 – Net Cost of Services (continued)

for the year ended 30 June 2018

Function or activity	Expenses from continuing	Income from continuing operations		Net cost
,	operations	Non-capital	Capital	of services
Recreation and culture				4===
Public libraries	657	58	_	(599)
Museums	_	_	_	_
Art galleries	-	_	**	- (4.040)
Community centres and halls	1,329	11	_	(1,318)
Performing arts venues	_	_		_
Other performing arts Other cultural services	_	_		_
Sporting grounds and venues	825	11	179	(635)
Swimming pools	887	120	173	(767)
Parks and gardens (lakes)	688	120	_	(688)
Other sport and recreation	29	242	_	213
Total recreation and culture	4,415	442	179	(3,794)
Fuel and energy	_		_	_
Agriculture	4	X -	_	_
Mining, manufacturing and construction				
Building control	126	55	_	(71)
Other mining, manufacturing and construction		1,102	_	(216)
Total mining, manufacturing and const.	1,444	1,157	_	(287)
Transport and communication				
Urban roads (UR) – local	1,106	_	146	(960)
Urban roads – regional	-	_	_	\
Sealed rural roads (SRR) – local	1,531	2,451	_	920
Sealed rural roads (SRR) – regional	1,937	2,759	1,134	1,956
Unsealed rural roads (URR) – local	3,219	_	150	(3,069)
Unsealed rural roads (URR) – regi <mark>o</mark> nal	_	-	-	-
Bridges on UR – local	173	_	_	(173)
Bridges on SRR – local	166	130	_	(36)
Bridges on URR – local		_	_	(000)
Bridges on regional roads	208	_	_	(208)
Parking areas	6 170	_	_	(6) (170)
Footpaths Aerodromes	230			(230)
Other transport and communication	2,791	3,993	_	1,202
Total transport and communication	11,537	9,333	1,430	(774)
Economic affairs	,	,	,	,
Other economic affairs	717	84	_	(633)
Total economic affairs	717	84		(633)
Totals – functions	44,667	25,811	6,727	(12,129)
General purpose revenues (1)	77,007	14,593	0,121	14,593
Share of interests – joint ventures and		14,555		14,535
associates using the equity method	_	41		41
NET OPERATING RESULT (2)	44,667	40,445	6,727	2,505

⁽¹⁾ Includes: rates and annual charges (including ex gratia, excluding water and sewer), non-capital general purpose (2) As reported in the Income Statement grants, interest on investments (excluding externally restricted assets) and interest on overdue rates and annual charges

Special Schedule 2 – Permissible income for general rates

for the year ended 30 June 2019

\$'000		Calculation 2018/19	Calculation 2017/18
Notional general income calculation (1)			
Last year notional general income yield	а	7,785	7,631
Plus or minus adjustments (2)	b		21
Notional general income	c = (a + b)	7,785	7,652
Permissible income calculation			
Special variation percentage (3)	d	0.00%	0.00%
or rate peg percentage	е	0.00%	1.50%
or crown land adjustment (incl. rate peg percentage)	f	0.00%	0.00%
Less expiring special variation amount	g	· () -	_
Plus special variation amount	$h = d \times (c - g)$	_	_
Or plus rate peg amount	i = c x e	_	115
Or plus Crown land adjustment and rate peg amount	$j = c \times f$	_	_
Sub-total k	= (c + g + h + i + j)	7,785	7,767
Plus (or minus) last year's carry forward total		11	25
Less valuation objections claimed in the previous year	m	(11)	(7)
Sub-total	n = (I + m)	(0)	18
Total permissible income	o = k + n	7,785	7,785
Less notional general income yield	р	_	7,785
Catch-up or (excess) result	q = o - p	7,785	(0)
Plus income lost due to valuation objections claimed (4)	r	_	11
Less unused catch-up ⁽⁵⁾	s	<u> </u>	_
Carry forward to next year	t = q + r - s	7,785	11

Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the *Valuation of Land Act 1916*.
- (3) The 'special variation percentage' is inclusive of the rate peg percentage and where applicable Crown land adjustment.
- (4) Valuation objections are unexpected changes in land values as a result of land owners successfully objecting to the land value issued by the Valuer-General. Councils can claim the value of the income lost due to valuation objections in any single year.
- (5) Unused catch-up amounts will be deducted if they are not caught up within 2 years. Usually councils will have a nominal carry forward figure. These amounts can be adjusted for in setting the rates in a future year.
- (6) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the Local Government Act 1993. The OLG will extract these amounts from Council's Special Schedule 2 in the financial data return (FDR) to administer this process.

Special Schedule 2 – Independent Auditors Report for the year ended 30 June 2019

Report on Special Schedule 2

Insert here signed Independent Auditors Report



Special Schedule 3 — Water Supply Income Statement Includes all internal transactions, i.e. prepared on a gross basis for the year ended 30 June 2018

000		2018	2017
Expenses and incor Expenses	ne		
. Management expenses	6		
a. Administration		815	735
b. Engineering and supe	ervision	75	23
. Operation and mainter – dams and weirs	nance expenses		
a. Operation expenses		3	3
b. Maintenance expense	es	37	5
- Mains			
c. Operation expenses		22	7
d. Maintenance expense	es	347	340
- Reservoirs			
e. Operation expenses		34	69
f. Maintenance expense	es	23	38
 Pumping stations 			
g. Operation expenses (excluding energy costs)	40	54
h. Energy costs		185	237
i. Maintenance expense	es	50	127
- Treatment			
j. Operation expenses (excluding chemical costs)	395	349
k. Chemical costs		123	103
I. Maintenance expense	es Control of the Con	256	156
- Other			
m. Operation expenses		66	78
n. Maintenance expens	es	181	191
o. Purchase of water		_	
. Depreciation expenses	S		
a. System assets		1,203	1,169
b. Plant and equipment		_	_
. Miscellaneous expens	96		
a. Interest expenses		28	32
b. Revaluation decreme	nts	_	_
c. Other expenses		67	52
d. Impairment – system	assets	_	_
e. Impairment – plant ar		_	_
	es Water and Sewerage Program	_	_
g. Tax equivalents divid	ends (actually paid)	-	_
. Total expenses		3,950	3,768

Special Schedule 3 – Water Supply Income Statement (continued) Includes all internal transactions, i.e. prepared on a gross basis

\$'000	2018	2017
Income		
6. Residential charges		
a. Access (including rates)	1,141	1,110
b. Usage charges	1,036	986
7. Non-residential charges	CX	
a. Access (including rates)	199	191
b. Usage charges	431	385
8. Extra charges	('O'-	_
9. Interest income	79	92
10. Other income	18	38
10a. Aboriginal Communities Water and Sewerage Program	_	_
11. Grants		
a. Grants for acquisition of assets	1,065	370
b. Grants for pensioner rebates	39	41
c. Other grants	_	_
12. Contributions		
a. Developer charges	_	_
b. Developer provided assets	_	_
c. Other contributions	_	_
13. Total income	4,008	3,213
14. Gain (or loss) on disposal of assets	_	_
15. Operating result	58	(555)
15a. Operating result (less grants for acquisition of assets)	(1,007)	(925)

Special Schedule 3 – Water Supply Income Statement (continued) Includes all internal transactions, i.e. prepared on a gross basis

\$'00	0		2018	2017
В	Capital transactions Non-operating expenditures			
16.	Acquisition of fixed assets			
	a. New assets for improved standards		1,322	107
	b. New assets for growthc. Renewals		277	_ 29
	d. Plant and equipment		377	29
	u. Flant and equipment			_
17.	Repayment of debt	1	22	32
18.	Totals	17	1,721	168
	Non-operating funds employed			
19.	Proceeds from disposal of assets		-	_
20.	Borrowing utilised		_	_
21.	Totals		-	_
С	Rates and charges			
22.	Number of assessments			
	a. Residential (occupied)		2,680	2,680
	b. Residential (unoccupied, ie. vacant lot)		159	158
	c. Non-residential (occupied)		432	439
	d. Non-res <mark>idential</mark> (unoccupied, ie. vacant lot)		65	65
23.	Number of ETs for which developer charges were received		– ET	– ET
24.	Total amount of pensioner rebates (actual dollars)	\$	72,144	\$ 72,297

Special Schedule 4 – Water Supply Statement of Financial Position Includes internal transactions, i.e. prepared on a gross basis

as at 30 June 2018

\$'00	0	Current	Non-current	Total
25.	ASSETS Cash and investments a. Developer charges b. Special purpose grants c. Accrued leave d. Unexpended loans e. Sinking fund f. Other	- 33 181 - - - 1,864	99 - 2	99 33 183 - - - 1,864
26.	Receivables a. Specific purpose grants b. Rates and availability charges c. User charges d. Other	- 233 668 4	- - -	– 233 668 4
27.	Inventories	6	_	6
28.	Property, plant and equipment a. System assets b. Plant and equipment	<u> </u>	35,642 58	35,642 58
29.	Other assets	_	3,682	3,682
30.	Total assets	2,989	39,483	42,472
31. 32.	LIABILITIES Bank overdraft Creditors	- 417	- -	_ 417
33.	Borrowings	82	451	533
34.	Provisions a. Tax equivalents b. Dividend c. Other	– – 181	- - 2	- - 183
35.	Total liabilities	680	453	1,133
36.	NET ASSETS COMMITTED	2,309	39,030	41,339
	EQUITY Accumulated surplus Asset revaluation reserve Other reserves TOTAL EQUITY			20,270 21,069 – 41,339
41. 42. 43.	Note to system assets: Current replacement cost of system assets Accumulated current cost depreciation of system assets Written down current cost of system assets		_	65,871 (30,229) 35,642

Special Schedule 5 – Sewerage Service Income Statement Includes all internal transactions, i.e. prepared on a gross basis

\$'000	2018	2017
A Expenses and income Expenses		
1. Management expenses		
a. Administration	497	543
b. Engineering and supervision	14	20
2. Operation and maintenance expenses	X	>
- mains		
a. Operation expenses	i	1
b. Maintenance expenses	145	176
- Pumping stations		
c. Operation expenses (excluding energy costs)	56	60
d. Energy costs	51	51
e. Maintenance expenses	40	93
- Treatment		
f. Operation expenses (excl. chemical, energy, effluent and biosolids management costs)	277	302
g. Chemical costs	2	12
h. Energy costs	23	21
i. Effluent management	4	_
j. Biosolids managementk. Maintenance expenses	69	133
– Other		
I. Operation expenses	4	7
m. Maintenance expenses	51	13
3. Depreciation expenses		
a. System assets	554	538
b. Plant and equipment	_	_
4. Miscellaneous expenses		
a. Interest expenses	_	_
b. Revaluation decrements	_	_
c. Other expenses	1	3
d. Impairment – system assets	_	_
e. Impairment – plant and equipment	_	_
f. Aboriginal Communities Water and Sewerage Program	_	_
g. Tax equivalents dividends (actually paid)	_	-
5. Total expenses	1,789	1,973

Special Schedule 5 – Sewerage Service Income Statement (continued) Includes all internal transactions, i.e. prepared on a gross basis

\$'000	2018	2017
Income		
6. Residential charges (including rates)	1,014	998
7. Non-residential charges		
a. Access (including rates)b. Usage charges	218 104	242 101
8. Trade waste charges		
a. Annual fees	9	9
b. Usage charges	56	102
c. Excess mass charges d. Re-inspection fees	_	_
9. Extra charges	_	_
10. Interest income	106	115
11. Other income	5	10
11a. Aboriginal Communities Water and Sewerage Program	_	_
12. Grants		
a. Grants for acquisition of assets	51	_
b. Grants for pensioner rebates	28	29
c. Other grants	_	_
13. Contributions		
a. Developer charges	_	_
b. Developer provided assets	_	_
c. Other contributions	_	_
14. Total income	1,591	1,606
15. Gain (or loss) on disposal of assets	_	_
16. Operating result	(198)	(367)
16a. Operating result (less grants for acquisition of assets)	(249)	(367)

Special Schedule 5 – Sewerage Service Income Statement (continued) Includes all internal transactions, i.e. prepared on a gross basis

\$'00	0	2018	2017
, , ,			
В	Capital transactions		
	Non-operating expenditures		
17.	Acquisition of fixed assets		
	a. New assets for improved standards	42	_
	b. New assets for growth	1 X	-
	c. Renewals	367	12
	d. Plant and equipment	_	_
18.	Repayment of debt		_
10	Totals	409	 12
19.	Totals	409	12
	Non-operating funds employed		
20.	Proceeds from disposal of assets	_	_
21.	Borrowing utilised	_	_
22	Totals	 	
22.	Totals		
С	Rates and charges		
	Trates and sharges		
23.	Number of assessments		
	a. Residential (occupied)	2,019	2,018
	b. Residential (unoccupied, ie. vacant lot)	117	117
	c. Non-residential (occupied)	336	343
	d. Non-residential (unoccupied, ie. vacant lot)	67	66
24.	Number of ETs for which developer charges were received	– ET	– ET
25.	Total amount of pensioner rebates (actual dollars)	\$ 51,891	\$ 51,640

Special Schedule 6 – Sewerage Service Statement of Financial Position Includes internal transactions, i.e. prepared on a gross basis

as at 30 June 2018

\$'00	0	Current	Non-current	Total
26.	a. Developer charges	_	30	30
	b. Special purpose grantsc. Accrued leaved. Unexpended loanse. Sinking fund	24 73 – –	1	24 74 –
	f. Other	2,583	\ <u>\</u>	2,583
27.	Receivables a. Specific purpose grants b. Rates and availability charges c. User charges d. Other	- 142 149 165	- - - 1,059	– 142 149 1,224
28.	Inventories	X Y	_	-
29.	Property, plant and equipment a. System assets b. Plant and equipment	-	16,298 26	16,298 26
30.	Other assets	_	1,109	1,109
31.	Total assets	3,136	18,523	21,659
32. 33.	LIABILITIES Bank overdraft Creditors	- -	- -	- -
34.	Borrowings	_	_	-
35.	Provisions a. Tax equivalents b. Dividend c. Other	- - 73	- - 1	- - 74
36.	Total liabilities	73	1	74
37.	NET ASSETS COMMITTED	3,063	18,522	21,585
38. 39. 40.	EQUITY Accumulated surplus Asset revaluation reserve Other reserves TOTAL EQUITY			11,496 10,089 – 21,585
42. 43. 44.	Note to system assets: Current replacement cost of system assets Accumulated current cost depreciation of system assets Written down current cost of system assets			32,268 (15,971) 16,298

Notes to Special Schedules 3 and 5

for the year ended 30 June 2018

Administration (1)

(item 1a of Special Schedules 3 and 5) comprises the following:

- Administration staff:
 - Salaries and allowance
 - Travelling expenses
 - Accrual of leave entitlements
 - Employment overheads.
- · Meter reading
- Bad and doubtful debts
- Other administrative/corporate support services

Engineering and supervision (1)

(item 1b of Special Schedules 3 and 5) comprises the following:

- · Engineering staff:
 - Salaries and allowance
 - Travelling expenses
 - Accrual of leave entitlements
 - Employment overheads.
- · Other technical and supervision staff:
 - Salaries and allowance
 - Travelling expenses
 - Accrual of leave entitlements
 - Employment overheads.

Operational expenses (item 2 of Special Schedules 3 and 5) comprise the day to day operational expenses excluding maintenance expenses.

Maintenance expenses (item 2 of Special Schedules 3 and 5) comprise the day to day repair and maintenance expenses. (Refer to Section 5 of the Local Government Asset Accounting Manual regarding capitalisation principles and the distinction between capital and maintenance expenditure).

Other expenses (item 4c of Special Schedules 3 and 5) includes all expenses not recorded elsewhere.

Revaluation decrements (item 4b of Special Schedules 3 and 5) is to be used when I,PP&E decreases in FV.

Impairment losses (item 4d and 4e of Special Schedules 3 and 5) are to be used when the carrying amount of an asset exceeds its recoverable amount (refer to page D-31).

Aboriginal Communities Water and Sewerage Program (item 4f of Special Schedules 3 and 5) is to be used when operation and maintenance work has been undertaken on behalf of the Aboriginal Communities Water and Sewerage Program. Similarly, income for item 11a of Special Schedule 3 and item 12a of Special Schedule 5 are for services provided to the Aboriginal Communities Water and Sewerage Program and is not part of Council's water supply and sewerage revenue.

Residential charges (2) (items 6a, 6b and item 6 of Special Schedules 3 and 5 respectively) include all income from residential charges. Item 6 of Schedule 3 should be separated into 6a access charges (including rates if applicable) and 6b usage charges.

Non-residential charges (2) (items 7a, 7b of Special Schedules 3 and 5) include all income from non-residential charges separated into 7a access charges (including rates if applicable) and 7b usage charges.

Trade waste charges (item 8 of Special Schedule 5) include all income from trade waste charges separated into 8a annual fees, 8b usage charges and 8c excess mass charges and 8d re-inspection fees.

Other income (items 10 and 11 of Special Schedules 3 and 5 respectively) include all income not recorded elsewhere.

Other contributions (items 12c and 13c of Special Schedules 3 and 5 respectively) including capital contribution for water supply or sewerage services received by Council under Section 565 of the *Local Government Act*.

Notes:

- ⁽¹⁾ Administration and engineering costs for the development of capital works projects should be reported as part of the capital cost of the project and not as part of the recurrent expenditure (ie. in item 16 for water supply and item 17 for sewerage, and **not** in items 1a and 1b).
- ⁽²⁾ To enable accurate reporting of **residential revenue from usage charges**, it is essential for councils to accurately separate their residential (item 6) charges and non-residential (item 7) charges.

Special Schedule 7 – Report on Infrastructure Assets as at 30 June 2018

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		Estimated cost to bring assets to satisfactory	to bring to the	2017/18	2017/18 Actual	Net carrying	Gross	replacement cost				
Asset class	Asset category	standard	service set by	maintenance ^a	maintenance	amount	cost (GRC)	1	2	3	4	5
			Council									
Buildings	Council Offices	10	800	81	188	8,311	17,639	0%	64%	36%	0%	0%
	Council Works Depot	210	1,874	96	_	2,148	6,206	6%	60%	20%	5%	9%
	Council Public Halls	63	1,481	273	213	2,180	7,254	0%	93%	7%	0%	0%
	Council Houses	75	356	57	96	1,447	4,186	0%	20%	80%	0%	0%
	Medical Centres	13	63	41	69	2,077	3,851	0%	100%	0%	0%	0%
	Library	_	_	40	_	1,019	1,860	0%	100%	0%	0%	0%
	Recreation and Culture	600	6,758	188	82	5,866	18,743	1%	57%	40%	1%	1%
	Specialised Buildings	253	3,064	300	8	4,752	11,504	0%	83%	12%	3%	2%
	Childcare Centres	_	_	27	29	1,221	1,518	0%	96%	3%	1%	0%
	Amentities/Toilets	68	351	32	_	1,676	3,079	1%	94%	0%	0%	5%
	Emergency Centres	65	481	79	6	5,462	7,439	0%	93%	4%	3%	0%
	Sub-total	1,357	15, <mark>22</mark> 8	1,214	757	36,159	83,279	0.7%	71.8%	24.8%	1.3%	1.4%
Other structures	Other structures	38	378	155	135	11,051	16,006	31%	28%	39%	1%	1%
	Sub-total	38	378	155	135	11,051	16,006	31.0%	28.0%	39.0%	1.0%	1.0%
Roads	Sealed roads	163	1,401	1,658	2,073	148,430	184,671	56%	25%	19%	0%	0%
	Unsealed roads	224	1,770	1,559	1,590	38,776	56,326	45%	12%	39%	1%	3%
	Bridges	567	2,851	132	2	52,610	56,539	96%	1%	3%	0%	0%
	Footpaths	5	65	121	43	4,129	6,019	30%	14%	54%	1%	1%
	Other road assets	_	_	1	_	753	808	86%	14%	0%	0%	0%
	Bulk earthworks	_	_	_	_	88,645	88,645	100%	0%	0%	0%	0%
	Kerb & Gutter	_	_	96	_	14,738	14,738	94%	6%	0%	0%	0%
	Sub-total	959	6,087	3,567	3,708	348,081	407,746	70.6%	13.6%	15.2%	0.2%	0.4%

Special Schedule 7 – Report on Infrastructure Assets as at 30 June 2018 (continued)

		Estimated cost to bring assets to satisfactory	to bring to the	2017/18	2017/18 Actual	Net carrying	Gross replacement	replacement cost				
Asset class	Asset category	standard	service set by Council		maintenance	amount	cost (GRC)	1	2	3	4	5
network	Water supply network	242	3,455	620	894	35,643	65,871	7%	44%	43%	5%	1%
	Sub-total	242	3,455	620	894	35,643	65,871	7.0%	44.0%	43.0%	5.0%	1.0%
Sewerage network	Sewerage network	235	5,654	326	270	16,298	32,268	8%	25%	46%	21%	0%
	Sub-total	235	5,654	326	270	16,298	32,268	8.0%	25.0%	46.0%	21.0%	0.0%

Special Schedule 7 – Report on Infrastructure Assets as at 30 June 2018 (continued)

\$'000

		Estimated cost to bring assets to satisfactory	to bring to the		2017/18 Actual	Net carrying	Gross replacement	Assets in condition as a percentage of gro				of gross
Asset class	Asset category	standard	service set by Council		maintenance	amount	cost (GRC)	1	2	3	4	5
			Council									
Stormwater	Stormwater drainage	57	273	153	319	4,852	8,418	14%	10%	76%	0%	0%
drainage												
	Sub-total	57	273	153	319	4,852	8,418	14.0%	10.0%	76.0%	0.0%	0.0%
Open space/	Swimming pools	1	45	97	116	2,605	5,898	0%	21%	78%	1%	0%
recreational assets					•							
	Sub-total	1	45	97	116	2,605	5,898	0.0%	21.0%	78.0%	1.0%	0.0%

Notes:

a Required maintenance is the amount identified in Council's asset management plans.

Infrastructure asset condition assessment 'key'

Excellent/very good No work required (normal maintenance)
 Good Only minor maintenance work required

3 Satisfactory Maintenance work required

4 Poor Renewal required

5 Very poor Urgent renewal/upgrading required